

December 14, 2017

Regular Meeting

BE IT REMEMBERED, that on the 14<sup>th</sup> day of December, A.D., 2017 there was held a Regular Meeting of the Honorable Commissioners' Court of Willacy County, Texas at the County Judge's Office, 576 West Main, in the City of Raymondville, Texas for the purpose of transacting the following agenda:

1. Call to Order.
2. Roll Call / Establishment of Quorum.
3. Invocation / Pledge.
4. Public Comment (s).
5. Approval of previous minutes as follows:
  - Regular Meeting November 9, 2017
  - Special Meeting November 17, 2017
  - Regular Meeting November 21, 2017
  - Special Meeting November 27, 2017
  - Special Meeting December 7, 2017
6. Presentation by Lower Rio Grande Valley Development Council regarding appreciation for county-wide participation of the "Road to Recycling" Regional Tire Collection Report.
7. Spread in the Minutes – Louemma Reber Memorial Library received a check in the amount of \$16,693.50 for support and the development of the Reber Memorial Library in Raymondville, TX. Providing additional facilities, books and mobile units in Willacy County, TX. / Reber Foundation.
8. Spread in the Minutes on Annual Financial Report for Willacy County Emergency Service District.
9. Discussion and Action to consider and act upon presentation by Attorney Rolando L. Rios concerning the upcoming 2020 US Census and Redistricting. ACTION REQUIRED.
10. Discussion and Action for approval of privately owned roads with wind turbine on premises at Bruenning's Breeze from EON Climate and Renewables. ACTION REQUIRED.
11. Discussion and Action to request permission to submit payment of \$256.85 upfront to "The Robe Shop" for Willacy County JP Pct. 1. ACTION REQUIRED
12. Discussion and Action to approve ROW Permit for North Alamo Water to bore CR 2400 North to South. Centerline of FM 1425 go east approximately 2312 feet Tie-in ¾" service to a 2" waterline. ACTION REQUIRED
13. Discussion and Action to approve Rubalcaba Engineering & Survey to review and approve building plans for County Engineer Richard LeFevre's new home in Port Mansfield, TX., plan reviews to be paid by Richard LeFevre. ACTION REQUIRED

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14. Discussion and Action to request permission to create social media outlets for the Willacy County Coastal Land Resource Center as follows: Facebook, Twitter, Instagram. ACTION REQUIRED.
15. Discussion and Action to request approval to purchase Laptop, Printer, Router, Cell Phone for program and office use at the Willacy County Coastal Land Resource Center. ACTION REQUIRED
16. Discussion and Action asking for approval to allow UTRGV Earth, Environmental and Marine Science Department Graduate Students to survey the land and facility of the Willacy County Coastal Land Resource Center. ACTION REQUIRED
17. Discussion and Action for approval to schedule events with Texas A&M AgriLife for Healthy South Texas in early Spring and/or Summer of 2018. ACTION REQUIRED
18. Discussion and Action for approval of MOU Form for the Willacy County Coastal Land Resource Center. ACTION REQUIRED
19. Discussion and Action to approve MOU between Office of Attorney General and Willacy County.
20. Discussion and Action to consider and adopt Resolution to designate authorized signatures for the 2017 Texas CDBG program contract #7217501. ACTION REQUIRED.
21. Discussion and Action to consider and approve a Resolution adopting required CDBG Civil Rights Policies. ACTION REQUIRED
22. Discussion and Action to proclaim April as Fair Housing Month. ACTION REQUIRED
23. Discussion and consider taking no action on the 2017 Request for Qualifications (RFQ) procurement process for engineering services related to RESTORE ACT projects.
24. Discussion and Action to approve a proposal from Exothermic Refrigeration and Air Conditioning in the estimated amount of \$8,875.00 to replace the AC/Heater Roof Top Unit at the Willacy County Administration/Commissioners Courtroom Building. ACTION REQUIRED
25. Discussion and Action to approve of Elections Contract with City of Raymondville for Special Elections to be held on February 3, 2018. ACTION REQUIRED
26. Discussion and Action to approve to have early vote at Reber Memorial Library for early voting period January 17, 2018 thru January 30, 2018. ACTION REQUIRED
27. Approval of Monthly Reports
28. Approval of Treasurers Report

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29. Approval of Tax Collector Report
30. Approval of Budget Amendments.
31. Approval of Travel Request. ACTION REQUIRED
32. Approval of Claims. ACTION REQUIRED
33. Adjourn.

THE COURT MET:

PRESENT:

Aurelio Guerra, Jr.,	County Judge,
Eliberto Guerra,	Commissioner, Precinct 1,
Oscar De Luna,	Commissioner, Precinct 2,
Henry De La Paz,	Commissioner, Precinct 3,
Eduardo Gonzales,	Commissioner, Precinct 4,
Annette Hinojosa,	County Attorney,
Ida Martinez,	County Auditor,
Elizabeth Rios,	County Clerk Deputy,

**arrives at 11:08 a.m.**

WHEREUPON, the Court was opened to the following proceedings were had to wit:

PERSONS VISITING THE COURT:

No one signed the sign in sheet.

1. Call to Order – Chairman Aurelio Guerra, Jr.
2. Roll Call / Establishment of Quorum – **ALL PRESENT**
3. Pledge – Commissioner Henry De La Paz      Invocation – Commissioner Eduardo Gonzales
4. Public Comments – None

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Agenda # 5

IN REGARDS TO APPROVAL  
OF PREVIOUS MINUTES AS  
FOLLOWS: REGULAR MEETING  
NOVEMBER 9, 2017, SPECIAL  
MEETING NOVEMBER 17, 2017,  
REGULAR MEETING NOVEMBER 21,  
2017, SPECIAL MEETING NOVEMBER  
27, 2017 AND SPECIAL MEETING  
DECEMBER 7, 2017

Motion was made by Commissioner De La Paz, seconded by Commissioner Gonzales for approval of previous minutes as follows: Regular Meeting November 9, 2017, Special Meeting November 17, 2017, Regular Meeting November 21, 2017, Special Meeting November 27, 2017 and Special Meeting December 7, 2017. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 6

PRESENTATION BY LOWER RIO  
GRANDE VALLEY DEVELOPMENT  
COUNCIL REGARDING APPRECIATION  
FOR COUNTY-WIDE PARTICIPATION  
OF THE "ROAD TO RECYCLING"  
REGIONAL TIRE COLLECTION REPORT

Presentation by Ron Garza with Lower Rio Grande Valley Development Council regarding appreciation for county-wide participation of the "Road to Recycling" Regional Tire Collection Report.

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Agenda # 7

SPREAD IN THE MINUTES –  
LOUEMMA REBER MEMORIAL  
LIBRARY RECEIVED A CHECK  
IN THE AMOUNT OF \$16,693.50  
FOR SUPPORT AND THE DEVELOPMENT  
OF THE REBER MEMORIAL LIBRARY  
IN RAYMONDVILLE, TEXAS.  
PROVIDING ADDITIONAL FACILITIES,  
BOOKS AND MOBILE UNITS IN  
WILLACY COUNTY, TEXAS/REBER  
FOUNDATION

As per the Chairman, spread in the minutes – Louemma Reber Memorial Library received a check in the amount of \$16,693.50 for support and the development of the Reber Memorial Library in Raymondville, Texas. Providing additional facilities, books and mobile units in Willacy County, Texas/Reber Foundation.

Agenda # 8

SPREAD IN THE MINUTES ON  
ANNUAL FINANCIAL REPORT FOR  
WILLACY COUNTY EMERGENCY  
SERVICE DISTRICT

As per the Chairman, spread in the minutes on Annual Financial Report for Willacy County Emergency Service District.

Agenda # 9

DISCUSSION AND ACTION TO  
CONSIDER AND ACT UPON  
PRESENTATION BY ATTORNEY  
ROLANDO L. RIOS CONCERNING  
THE UPCOMING 2020 US CENSUS  
AND REDISTRICTING

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna for approval to act upon presentation by Attorney Rolando L. Rios concerning the upcoming 2020 US Census and Redistricting Legal Services Retainer Agreement. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 10  
DISCUSSION AND ACTION FOR  
APPROVAL OF PRIVATELY OWNED  
ROADS WITH WIND TURBINE ON  
PREMISES AT BRUENNING'S  
BREEZE FROM EON CLIMATE AND  
RENEWABLES

Motion was made by Commissioner De Luna, seconded by Commissioner Gonzales for approval of privately owned roads with wind turbine on premises at Bruenning's Breeze from EON Climate and Renewables. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 11  
DISCUSSION AND ACTION TO  
REQUEST PERMISSION TO SUBMIT  
PAYMENT OF \$256.85 UPFRONT TO  
"THE ROBE SHOP" FOR WILLACY  
COUNTY JP PCT. 1

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna for approval for permission to submit payment of \$256.85 upfront to "The Robe Shop" for Willacy County JP Precinct 1. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 12  
DISCUSSION AND ACTION TO  
APPROVE ROW PERMIT FOR NORTH  
ALAMO WATER TO BORE CR 2400  
NORTH TO SOUTH. CENTERLINE OF  
FM 1425 GO EAST APPROXIMATELY  
2312 FEET TIE-IN ¾" SERVICE TO A  
2" WATERLINE

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval of ROW Permit for North Alamo Water to bore CR 2400 north to south. Centerline of FM 1425 go east approximately 2312 feet Tie-In ¾" service to a 2" waterline. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 13

DISCUSSION AND ACTION TO  
APPROVE RUBALCABA ENGINEERING  
AND SURVEY TO REVIEW AND  
APPROVE BUILDING PLANS FOR  
COUNTY ENGINEER RICHARD  
LEFEVRE'S NEW HOME IN PORT  
MANSFIELD, TEXAS, PLAN REVIEWS  
TO BE PAID BY RICHARD LEFEVRE

Motion was made by Commissioner De Luna, seconded by Commissioner Gonzales for approval for Rubalcaba Engineering and Survey to review and approve building plans for County Engineer Richard LeFevre's new home in Port Mansfield, Texas, plan reviews to be paid by Richard LeFevre. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 14

DISCUSSION AND ACTION TO  
REQUEST PERMISSION TO CREATE  
SOCIAL MEDIA OUTLETS FOR THE  
WILLACY COUNTY COASTAL LAND  
RESOURCE CENTER AS FOLLOWS:  
FACEBOOK, TWITTER, INSTAGRAM

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna for approval for permission to create social media outlets for the Willacy County Coastal Land Resource Center as follows: Facebook, Twitter and Instagram. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 15

DISCUSSION AND ACTION TO  
REQUEST APPROVAL TO PURCHASE  
LAPTOP, PRINTER, ROUTER, CELL  
PHONE FOR PROGRAM AND OFFICE  
USE AT THE WILLACY COUNTY  
COASTAL LAND RESOURCE CENTER

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna for approval to purchase laptop, printer, router, cell phone for program and office use at the Willacy County Coastal Land Resource Center. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 16

DISCUSSION AND ACTION ASKING  
FOR APPROVAL TO ALLOW UTRGV  
EARTH, ENVIRONMENTAL AND  
MARINE SCIENCE DEPARTMENT  
GRADUATE STUDENTS TO SURVEY  
THE LAND AND FACILITY OF THE  
WILLACY COUNTY COASTAL LAND  
RESOURCE CENTER

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna for approval to allow UTRGV Earth, Environmental and Marine Science Department Graduate Students to survey the land and facility of the Willacy County Coastal Land Resource Center. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 17

DISCUSSION AND ACTION FOR  
APPROVAL TO SCHEDULE EVENTS  
WITH TEXAS A&M AGRILIFE FOR  
HEALTHY SOUTH TEXAS IN EARLY  
SPRING AND/OR SUMMER OF  
2018

Motion was made by Commissioner De La Paz, seconded by Commissioner Gonzales for approval to schedule events with Texas A&M AgriLife for Healthy South Texas in early Spring and/or Summer of 2018. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 18

DISCUSSION AND ACTION FOR  
APPROVAL OF MOU FORM FOR  
THE WILLACY COUNTY COASTAL  
LAND RESOURCE CENTER

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval of MOU Form for the Willacy County Coastal Land Resource Center. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 19

DISCUSSION AND ACTION TO  
APPROVE MOU BETWEEN OFFICE  
OF ATTORNEY GENERAL AND  
WILLACY COUNTY

Motion was made by Commissioner De La Paz, seconded by Commissioner Gonzales for approval of MOU between Office of Attorney General and Willacy County. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 20  
DISCUSSION AND ACTION TO  
CONSIDER AND ADOPT RESOLUTION  
TO DESIGNATE AUTHORIZED  
SIGNATURES FOR THE 2017 TEXAS  
CDBG PROGRAM CONTRACT #  
7217501

Motion was made by Commissioner Guerra, seconded by Commissioner Gonzales for approval to adopt Resolution to designate authorized signatures for the 2017 Texas CDBG Program Contract # 7217501. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 21  
DISCUSSION AND ACTION TO  
CONSIDER AND APPROVE A  
RESOLUTION ADOPTING REQUIRED  
CDBG CIVIL RIGHTS POLICIES

Motion was made by Commissioner Gonzales, seconded by Commissioner Guerra for approval of Resolution adopting required CDBG Civil Rights Policies. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 22  
DISCUSSION AND ACTION TO  
PROCLAIM APRIL AS FAIR  
HOUSING MONTH

Motion was made by Commissioner De Luna, seconded by Commissioner Gonzales for approval to Proclaim April as Fair Housing Month. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 23

DISCUSSION AND CONSIDER TAKING  
NO ACTION ON THE 2017 REQUEST  
FOR QUALIFICATIONS (RFQ)  
PROCUREMENT PROCESS FOR  
ENGINEERING SERVICES RELATED TO  
RESTORE ACT PROJECTS

Motion was made by Commissioner Gonzales, seconded by Commissioner Guerra for approval of taking no action on the 2017 Request for Qualifications (RFQ) procurement process for Engineering Services. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 24

DISCUSSION AND ACTION TO APPROVE  
A PROPOSAL FROM EXOTHERMIC  
REFRIGERATION AND AIR CONDITIONING  
IN THE ESTIMATED AMOUNT OF \$8,875.00  
TO REPLACE THE AC/HEATER ROOF TOP  
UNIT AT THE WILLACY COUNTY  
ADMINISTRATION/COMMISSIONERS  
COURTROOM BUILDING

Motion was made by Commissioner De Luna, seconded by Commissioner Gonzales for approval of a proposal from Exothermic Refrigeration and Air Conditioning in the estimated amount of \$8,875.00 to replace ac/heater roof top unit at the Willacy County Administration/Commissioners Courtroom Building. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 25

DISCUSSION AND ACTION TO  
APPROVE OF ELECTIONS CONTRACT WITH  
CITY OF RAYMONDVILLE FOR SPECIAL  
ELECTIONS TO BE HELD ON FEBRUARY  
3, 2018

Motion was made by Commissioner Guerra, seconded by Commissioner De Luna for approval of Elections Contract with City of Raymondville for Special Elections to be held on February 3, 2018, subject upon Legal Counsel reviewing it. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 26  
DISCUSSION AND ACTION TO  
APPROVE TO HAVE EARLY VOTE AT  
REBER MEMORIAL LIBRARY FOR EARLY  
VOTING PERIOD JANUARY 17, 2018 THRU  
JANUARY 30, 2018

Motion was made by Commissioner Guerra, seconded by Commissioner Gonzales for approval to have early vote at Reber Memorial Library for early voting period January 17, 2018 thru January 30, 2018. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 27  
IN REGARDS TO APPROVAL  
OF MONTHLY REPORTS

Motion was made by Commissioner De Luna, seconded by Commissioner De La Paz for approval of Monthly Reports, as presented. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 28  
IN REGARDS TO APPROVAL  
OF TREASURERS REPORT

Motion was made by Commissioner Gonzales, seconded by Commissioner Guerra for approval of Treasurer's Report, as presented. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 29  
IN REGARDS TO APPROVAL  
OF TAX COLLECTOR REPORT

Motion was made by Commissioner De Luna, seconded by Commissioner Gonzales for approval of Tax Collector's Report, as presented. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 30

IN REGARDS TO APPROVAL  
OF BUDGET AMENDMENTS

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval of Budget Amendments, as presented. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 31

IN REGARDS TO APPROVAL  
OF TRAVEL REQUEST

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna that the following travel requests be approved:

1. Reber Library, travel reimbursement for Rosa Sanchez, Librarian for mileage in the amount of \$43.12 for attending "You Can Do I.T. Technology Workshop" at McAllen, Texas on November 28, 2017.

Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 32

IN REGARDS TO APPROVAL  
OF CLAIMS

Motion was made by Commissioner Gonzales, seconded by Commissioner De Luna for approval of Claims, as presented. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

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Motion was made by Commissioner De Luna, seconded by Commissioner Gonzales that Court Adjourn. Motion was put before the Court by the Chairman. Commissioners Guerra, De Luna, De La Paz and Gonzales voting AYE. NAYS NONE. Motion was declared carried.

There being no further action,

Court Adjourned.